

2.4.1

There is a provision for release of non-discretionary Grant-in-Aid (GIA) to Municipal Corporation of Delhi i.e. MCD (a Local/Govt. Body), as financial assistance under 03 Centrally Sponsored Schemes (funded by GOI) i.e. UFWC, RUFWC/Health Post & Sub Centre and 02 State Funded Schemes (funded by State Govt.) i.e. PP Units in Hospitals & Rural Family Welfare Services, under the National Family Welfare Programme of MoHFW, GOI.

The GIA is provided to the MCD for provision of various Family Welfare/Reproductive & Child Health (RCH) Services (eg. Maternal Health, Child Health, Immunization, Pulse Polio, Family Planning, Adolescent Health, including OPD Services etc.) and implementation of related Schemes/Programmes/Acts through facility based and out-reach services, through various Family Welfare Centres run by the MCD under above mentioned Schemes, to the community/population covered by them. Such services are provided as a part of overall Public Health Care delivery system of the State Government.

The GIA is released subject to, completion of various conditions as mandated in MoHFW, GOI order dated: 14.11.1995 (Copy attached) by the MCD & others and examination & approval of proposal by H&FW Deptt., Planning Deptt., & the Competent Authority Finance Deptt./Hon'ble Minister of Finance, GNCTD.

The GIA for a particular financial year is released based on the verified expenditure shown in the Audit Reports of the MCDs GIA Account (i.e. Internal Audit Report by Chief Auditor MCD & the External/Independent Audit Report by ELFA, Dte. of Audit, GNCTD, whichever is less) for the said year.

Government of India
Ministry of Health & Family Welfare
(Department of Family Welfare)

Nirman Bhawan, New Delhi
14th November, 1995

Dated the

To

All the State Governments/
Union Territories

Sub: Participation of the Voluntary Organisations/local bodies in
the Family Planning Programme - modification in the
procedure for sanction of grant-in-aid.

Sir/Madam,

I am directed to say that the guide-lines for release of
grant-in-aid to Voluntary Organisations/local bodies participating
in the Family Welfare Programme were issued vide erstwhile Ministry
of Health & Family Planning letter No. 7-16/66-Grants(FP) dated 27th
April, 1967. It has been observed that operation of these guide-
lines is causing difficulties in timely payment of salaries to the
staff employed by the Voluntary Organisations/local bodies on
account of delay in getting grant-in-aid by the Voluntary
organisation/local bodies participating in the Family Welfare
Programme. It has therefore, been decided to revise these
guidelines in supersession of the erstwhile Ministry of Health &
Family Planning's letter No. 7-16/66-Grants(FP) dated 27th April,
1967.

2. An amount equal to administrative expenditure of voluntary
Organisation/local body for a period of three months will be
released to the concerned State/UT as one time additional grant.
This amount will be placed by the State/UT concerned at the disposal
of the concerned Voluntary Organisation/local body as imprest which
will be used by them for disbursement of salary etc. in case of
delay in timely receipt of grant-in-aid. The amount of imprest
will be recouped by the concerned Voluntary Organisation/local body
as soon as the grant-in-aid for the corresponding period is received.

3. Concerned State Governments/UT Administration may kindly
intimate their requirements to this Ministry for following the
procedure outlined in para 2 above.

4. The regular grant-in-aid to the Voluntary
Organisations/local bodies will be provided by the States/UTs in the
following manner:

The first instalment amounting to 1/6th of the year's grant
may be paid in the month of April to meet their expenses for
April and May on receiving a certificate from the grantee

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institution to the effect that they propose to carry on the following year, the activity for which they are receiving the grant. To facilitate the release of an instalment, the prescribed certificate may be obtained from the grantee institutions early in the month of March so that the grant would be released in the beginning of April without much difficulty.

(ii)

A second instalment of the grant not exceeding 50% of the total annual grant, may be released after the budget has been passed provided the institution submits at least an unaudited statement showing the expenditure incurred from the previous year's grant and resources available with it. Release of this instalment will also be subject to satisfactory performance of the institution during the previous year.

(iii)

Third instalment of grant not exceeding 75% of the total annual grant may be released in the beginning of the third quarter of the financial year on obtaining the audited statement of accounts for the previous year and utilisation certificate for the amount of grant received during the preceding year. However, if there are genuine difficulties in getting the audited statement of accounts in time, these subsequent instalments may also be released in exceptional cases on the basis of unaudited statement of accounts provided that the total amount of all the instalments released in a financial year without obtaining the audited statement of accounts does not exceed 75% of the amount provided in the budget of the year.

(iv)

Balance 25% of the amount of grant may be released in the beginning of the fourth quarter of the financial year after obtaining the audited statement of accounts for the previous financial year and after ensuring proper utilisation of grant released in the previous year.

5. These instructions will not apply to the specific NGO Schemes in the field of Family Welfare where pattern of funding is laid down in the individual scheme itself.

6. This is issued with the concurrence of Finance Division vide their Dy. No. 5284/JS(FA)/95, dated 10.11.95.

Yours faithfully,

J M Sarda

(I.H. SONDI)

UNDER SECRETARY TO GOVT. OF INDIA

JAO may be
See for early action

JAO

24/11/95